

**Forsyth County Department of Social Services
Board of Social Services Minutes
June 24, 2013**

Call to Order

11:30 a.m.

Present: Nancy Young, Vice Chair, Claudette Weston, Walter Marshall, Mike Wells, Joe Raymond, Pat Read, Ava Smith-Pegues

Absent: Evelyn Terry

Information

The director pointed out that for the second consecutive month FNS caseload has dropped though the reliability of the data is uncertain.

Consent

The Minutes from the May meeting were unanimously approved on a motion by Mrs. Weston, second by Mr. Wells.

Action

Strategic

2013 – 2014 Budget

Commissioners approved budget that prevented DSS from making any substantial cuts while including much needed merit raise funds and accelerator factor to move performing employees toward market rate

Organizational Change -:NCFAST - Beacon: Document Management: Business Process Improvement: (a) Work being done by 25 temporary staff to convert FNS cases to NCFAST has been completed well ahead of schedule. 15 temporary staff have been retained to scan 47,000 Medicaid cases into FAMIS document management system and to assist FNS caseworkers to maintain timeframes as they complete re-certifications in NCFAST. (b) Planning is in high gear for new organizational structure for FNS, Medicaid, etc.- see director's 6/5/13 memo (c) Will pilot "integrated intake" week of July 1 and will phase to scale over the summer along with physical move of over 200 staff and creation of three functional areas (1/integrated intake 2/case management – review 3/customer care center (d) Communication with staff is on-going; caseworkers, office assistants and supervisors will learn of new assigned role week of July 1. (e) major meeting with community partners and stakeholders will take place in late July

The next meeting is Monday, July22 at 11:30am.

The Board thanked Mr. Wells for his six years of service.

The meeting adjourned at 12:30pm.